



## Student Support Services Center

31 Lee Avenue  
Wheatley Heights, New York 11798  
631/ 595-6814  
Fax 631/623-4914

### ~ For School Nurses - By School Nurses: A Dialogue ~

**DATE:** Friday, October 7, 2011

**TIME:** 8:30 a.m. – 11:30 a.m.  
**(NB: Half-Day Session)**

**PLACE:** 31 Lee Avenue  
Wheatley Heights, NY 11798 (directions on back)

**FEE:** \$25.00 School Health A-506 Coser Members  
\$50.00 Non School Health Coser Members

PERSONAL CHECKS MUST BE RECEIVED NO LATER THAN THE DAY OF THE EVENT  
Component Districts of WSB- \_\_\_ commitment A506  
Districts outside WSB - \$ \_\_\_ cross contract \_\_\_ personal check \_\_\_ purchase order \_\_\_  
Make checks payable to Western Suffolk BOCES

**AUDIENCE:** School Nurses, School Nurse Practitioners

**DESCRIPTION:** This workshop will focus on profession issue discussions, and networking with fellow school nurses in order to explore new strategies and initiatives that will improve the delivery of school health services and the practice of school nursing. Attendees are requested to bring questions, concerns, case studies and scenarios to this workshop. Be a part of this unique opportunity. Register early - this workshop is one of our most popular events.

**PRESENTER:** Linda Dychkowski, RN, MS, SNT

**Linda Dychkowski, RN, MS, SNT** has been providing School Nursing Professional & Practice Issues workshops and a program of resources, support, and networking opportunities at the LIRSSSC for school nurses and school districts since 2001. Ms. Dychkowski has been a practicing school nurse, an author of school nursing practice issues, and an advocate for the role of nurses in the school for more than twenty years.

**\*Cancellation Policy:** Cancellations should be made at least 5 business days prior to the workshop. Failure to do so will result in your district being charged for the conference. All no-shows will be billed for the full amount of the conference.

Mail or Fax Registration to:

Joann Zerbo  
Student Support Services Center  
31 Lee Avenue  
Wheatley Heights, NY 11798  
631/595-6843/FAX 631/623-4914  
or register online at [www.wsboces.org](http://www.wsboces.org) *Instructional Support or  
register on My Learning Plan (see below)*

***For School Nurses – By School Nurses: A Dialogue  
October 7, 2011***

**Deadline: September 30, 2011**

**Name:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**District:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone: (work)** \_\_\_\_\_

**(home)** \_\_\_\_\_

**Email:** \_\_\_\_\_

**From the Long Island Expressway:** Get off the LIE at exit 50, Bagatelle Road. Head South on Bagatelle Road for approximately 2 miles. Make a left onto Lee Avenue (Blinking Red Light). School is on the corner of Lee Avenue and Bagatelle Road

**From Southern State Parkway:** Get off the Southern State Parkway at exit 36 North (Straight Path). Travel approximately 3 miles. Follow sign which reads, "To Long Island Avenue – South 18<sup>th</sup> Street" (where 2 lanes become one) Make a left at the light. Follow over the tracks until it turns into North 18<sup>th</sup> Street. Continue until the end, which is Lee Avenue. Make a left onto Lee Avenue. Go approximately 1/8 mile. School is on the right-hand side.

Enter the driveway on the far right of the school. Park in the first parking lot. Enter the first door on the side of the school for the Conference Room. Enter the second door on the side of the school for the Computer Lab, Resource Library, Suffolk's Edge Teacher Center and the offices of the Division of Instructional Support Services.



## **Western Suffolk BOCES Professional Development Web Registration Directions**

*Check with your district to see if you are a member of My Learning Plan  
Workshop flyer maps for directions can be found on MLP*

*Please copy this link into your web browser*

<http://www.wsboces.org/WebReg>

- ⇒ You should now be in the Western Suffolk BOCES activity catalog. All conferences are listed in chronological order.
- ⇒ Select the course you'd like to enroll in
- ⇒ When ready, click the "Click to Enroll" button
- ⇒ You will see 3 options

### **OPTION 1**

- **If your district is a MLP member,**  
please click on "mylearningplan.com users".
- ⇒ Type in your username and password
- ⇒ Enter/review personal registration information
- ⇒ Select payment method
- ⇒ Click Terms and Conditions button
- ⇒ Print your enrollment form
- ⇒ Please continue to fill in your district's required fields
- ⇒ Submit for approval
- ⇒ You will receive an email when you are approved and enrolled

### **OPTION 2**

- **If your district is a non-member of MLP,** and you are creating an account for the first time, click on "I'm a new user"
- ⇒ Put in your first and last name with a valid email address
- ⇒ Continue filling in your personal information
- ⇒ Select payment method
- ⇒ Click Terms and Conditions button
- ⇒ Submit your request
- ⇒ Print your enrollment form
- ⇒ Have your form signed by at least one administrator for their approval
- ⇒ **Please fax signed/approved enrollment form to 631-623-4915**

### **OPTION 3**

- **If your district is a non-member of MLP and you've already created an account**
- ⇒ click on "I'm a registered user"
- ⇒ Put in your email address and password
- ⇒ Continue following the above non-member instructions

*Once registration has been submitted:*

- ⇒ Click "logout" button to finish the process
- ⇒ You will receive an email when you are registered.

